

MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT

FEBRUARY 24, 2015

CALL TO ORDER AND FLAG SALUTE: President Davis called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm, on Tuesday, February 24, 2015, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Darel Davis, Directors Alan Clanin, Steven Farrell, Kenneth Stone and Connie Bracher.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Farrell and a second by Director Clanin, the minutes of the Regular Meeting of January 20, 2015 and were approved on the following vote:

AYES: Directors Davis, Clanin, Farrell and Bracher.
NOES: None
ABSENTS: None
ABSTAINS: Director Stone

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of January 2015. On a motion by Director Clanin and a second by Director Farrell the cash disbursements for the month of January 2015 was unanimously approved.

PUBLIC COMMENTS: None.

ZURICH III TANK PROJECT AWARD BID: Manager Drew reviewed with the Board, the summary of bids opened on February 10, 2015 for the Zurich III Tank Project. Bids submitted were Spiess Construction \$349,490, Paso Robles Tank, Inc. \$344,500 and Crosno Construction \$407,441. Albert A Webb Associates recommended awarding the bid to Paso Robles Tank, Inc. On a motion by Director Stone and a second by Director Bracher, the Board unanimously accepted Albert A. Webb Associates recommendation and awarded the Zurich III Tank project to Paso Robles Tank, Inc. for \$344,500.

ZURICH III TANK PROJECT; CONSIDER ENGINEERING SERVICES, ALBERT A. WEBB ASSOCIATES: Engineer Franz reviewed with the Board the Proposal for Engineering and Inspection Services for the Zurich III Tank Project totaling \$70,270 plus a contingency of approximately 10%. On a motion by Director Farrell and a second by Director Stone the Board unanimously approved the proposal for engineering services with Webb Associates for a total of \$77,740 plus a 10% contingency with separate agreements to be executed between the District and Soils

Exploration Company and CSI Services directly for a total of \$33,250 with a \$1,050 contingency.

Attorney Van Blarcom reminded the Board the Public Hearing and the Adoption of the proposed Mitigated Negative Declaration held on February 18, 2014 covered both the Zurich II and Zurich III Tank Projects.

REPORT ON WELL PROJECTS: Manager Drew reported the California Environment Quality Act (CEQA) documentation process is underway for Valle Vertical Well. Work for well drillers seems to have slowed down in recent weeks.

CONSIDER ATTENDANCE OF ACWA AND ACWA/JPIA SPRING CONFERENCES, WEEK OF MAY 4-8, 2015, SACRAMENTO, CA: The ACWA and ACWA/JPIA Spring Conferences are scheduled to be held during the week of May 4, 2015 in Sacramento, California. On a motion by Director Clanin and a second by Director Bracher, the Board unanimously approved the attendance of these conferences for the General Manager and any Director desiring to attend. Director Farrell will be attending the conferences.

DISCUSS FORM 700 FOR DIRECTORS: Office Manager Davis reviewed with the Directors Form 700. All completed forms need to be returned to the District no later than April 1, 2015.

DISCUSS ATTENDANCE OF CALIFORNIA WATER POLICY CONFERENCE 24, MARCH 19 AND 20, 2015, CLAREMONT MCKENNA COLLEGE: Manager Drew provided the Board with a draft agenda for the California Water Policy Conference 24 – Beyond Drought Tolerant, March 19 & 20, 2015 at Claremont McKenna College, Claremont California. General Manager Drew and Directors Farrell and Davis showed an interest in attending. On a motion by Director Clanin and a second by Director Bracher, the Board unanimously approved attendance to this conference for the General Manager and any Director wishing to attend.

CONSIDER CHANGE OF DATE FOR THE MARCH 17, 2015 BOARD MEETING: There was some discussion about moving the February 17, 2015 Board Meeting to February 24, 2015. No action was taken on this item.

MANAGER'S REPORT: Manager Drew reported that Field Supervisor Heryford has had some discussions with property owners in the Lakeview area regarding the replacement of the old 2" steel main. Obtaining easements from property owners should not be an issue. The District will tackle the main line replacement in the spring of 2015.

DIRECTORS' REPORTS: Director Bracher reported that at the most recent Municipal Advisory Council (MAC) meeting, watering at the San Moritz ball field was a topic of discussion. Director Davis received an inquiry from Michael Hill regarding a new pump at Lake Gregory to pump water to the ball field for irrigation. Lake dredging needs to be done before a new pump can be installed.

Director Farrell provided the Directors and staff with a copy of the California Water Plan Update 2013. The update is a comprehensive, long term plan that complements Governor Brown's California Water Action Plan, released in January, which identifies key actions for the next five years to build reliability, restoration, and resilience into California's water resources.

Director Stone reported Lake Shasta rose 34 feet in the last storm, but is still down 100 feet. Currently there is no snow pack but reservoirs are in better shape than last year. Lake Shasta did not open at all last year.

FUTURE AGENDA ITEMS: Manager Drew reported that his annual employee performance review and the Board requested salary and benefit survey will be on the March agenda.

Director Davis requested the District be proactive in helping school maintenance personnel at Valley of Enchantment Elementary School locate their leak(s). Manager Drew provided the Board with some history regarding the water main extension to Stewart Ranch and the proposed connection to that main which would shorten the school's service line considerably. Field Supervisor Heryford will make contact with the school and report at the March Board Meeting.

As there was no further business to discuss, the meeting was adjourned at 4:18 pm.

The next meeting is scheduled for Tuesday, March 17, 2014 at 3:00 pm.