

MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT

OCTOBER 22, 2019

CALL TO ORDER AND FLAG SALUTE: President Griffin called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, October 22, 2019, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Griffin, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Leslie Brister.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

Also present was Norman Huff.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Brister, the minutes of the Regular Board Meeting of September 17, 2019 were approved as written on the following vote:

AYES:	Directors Stone, Brister and Griffin.
NOES:	None.
ABSENT:	None.
ABSTAINED:	Directors Farrell and Kinzel.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of September 2019. On a motion by Director Stone and a second by Director Kinzel the cash disbursements for the month of September 2019 were unanimously approved.

PUBLIC COMMENTS: Norman Huff introduced himself to the Board as a representative of Valley View Park Mutual Water Company.

ADOPT RESOLUTION NO. 456, IN RECOGNITION OF SERVICES OF KARL B.

DREW: On a motion by Director Farrell and a second by Director Brister, the Board unanimously approved Resolution 456 in Recognition of the Services of Karl B. Drew as Office Manager and General Manager of Crestline Village Water District on the following roll call vote:

AYES:	Directors Stone, Kinzel, Brister, Farrell and Griffin.
NOES:	None.
ABSENT:	None.
ABSTAINED:	None.

DISCUSS CRESTLINE-LAKE ARROWHEAD WATER AGENCY PROPOSED RATE INCREASE: The Board reviewed Crestline-Lake Arrowhead Water Agency proposed rate increases. The increases are expected to go into effect January 1, 2020 and are

the first rate adjustments since 1993. The volumetric consumption rate will increase 41% over the next five years and the fixed meter rate charge will increase 189-194% over the same five year period.

CONSIDER APPOINTMENT OF AD-HOC RATE COMMITTEE FOR THE PURPOSE OF EVALUATING DISTRICT WATER RATES: Considering the pending Crestline-Lake Arrowhead Water Agency rate increase of \$181,000 annually by 2025, maintenance and future capital improvement obligations, the District must consider a rate adjustment.

Director Bracher asked for volunteers to serve on an ad-hoc committee for the purpose of evaluating District water rates. Directors Farrell and Kinzel were appointed to the committee. The committee will meet prior to the November Board Meeting.

CONSIDER LETTER OF INTENT – VALLEY VIEW PARK MUTUAL WATER COMPANY (VVPMWC): VVPMWC has approached Crestline Village Water District (District) requesting the District explore the potential for annexation and consolidation. The District's sphere of influence already includes the Valley View Park area but would need to be annexed into the District's boundaries. Mr. Huff informed the board that VVPMWC has 218 connections and would bring approximately \$132,000 additional annual revenue to the District.

After further discussion by the Board, on a motion by Director Farrell and a second by Director Brister the Board unanimously voted the General Manager to proceed with the feasibility study and establish an amount Valley View Park Mutual Water Company will deposit with Crestline Village Water District to cover costs incurred from the exploratory process which includes but is not limited to:

- Water System Hydraulic Analysis
- Required System Maintenance
- Water Meter Replacement
- Annual Income and Expense
- LAFCO Fees
- System Integration Cost

Director Griffin informed the Board that VVPMWC is a customer of hers and she will need to recuse herself from any further voting related to the annexation of VVPMWC.

CONSIDER CANCELLATION OF DECEMBER 2019 BOARD MEETING: This item will be brought back to the Board in November.

UPDATE ON DISTRICT PROJECTS: Manager Clanin reported the District is now accepting over 200 credit card payments per month and has approximately 235 members signed up to pay bills online.

Manager Clanin reported the second phase of the office upgrade which includes resurfacing the remaining counters, tables and desks has been completed.

The District has sold the surplus 1993 Case Asphalt Roller through GovDeals.com. The high bid was \$3,688. The winning bidder will remove and transport the roller at their expense.

Manager Clanin will be attending a follow-up JPIA Leadership Essentials Training Session on October 24, 2019. The session will cover learned and future leadership practices.

Director Stone requested an update on the Electra Well project. Manager Clanin reported that two estimates have been received for the removal of gross alphas from the water. Both estimates provide for systems which are double the capacity of the Districts needs. Manager Clanin continues to look for viable solutions.

DIRECTORS' REPORTS:

Director Griffin announced she has entered into partnership with H&R Block and will be cutting back on the amount of time she will be in the office.

Director Griffin has a conflict with the November 19, 2019 board meeting and will not be able to attend. There was discussion regarding changing the date of the meeting and the availability of other directors.

As there was no further business to discuss, the meeting was adjourned at 04:28 pm.

The next meeting has been adjourned to Tuesday, November 26, 2019 at 3:00 pm.