

Memo

To: Board of Directors ** Confidential **

From: Karl B. Drew, General Manager

Date: March 11, 2016

Subject: Annual Evaluation of General Manager

It is the time of year for my annual review/evaluation and I mentioned last month that it would be on this month's agenda. Due to ongoing projects and a couple of new situations, I did not get the documentation for the review completed for this month. The annual review will be on next month's agenda for the board to conduct my annual evaluation.