

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

OCTOBER 17, 2017

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, October 17, 2017, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Darel Davis.

Staff members present were General Manager Karl B. Drew, Assistant General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Engineer Wally Franz, Field Supervisor Steve Wood and Office Manager Larrie Davis.

Also present were Bill Mellinger, Gregg Rice, Derek Leistra, Douglas Motley and Chris Heryford.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Davis and a second by Director Kinzel, the minutes of the Regular Meeting of September 12, 2017 were unanimously approved as written.

On a motion by Director Farrell and a second by Director Davis the minutes of the Special Meeting of September 19, 2017 were approved as corrected.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of August 2017 and September 2017.

On a motion by Director Davis and a second by Director Stone the cash disbursements for the month of August 2017 were unanimously approved.

On a motion by Director Stone and a second by Director Davis the cash disbursements for the month of September 2017 were unanimously approved.

PUBLIC COMMENTS: Former employee Chris Heryford thanked the Board for his years of employment and informed the District he is enjoying his retirement.

Pastor Bill Mellinger; First Baptist Church announced that the church has purchased the former Lake Gregory Coffee and will be reopening under the name Higher Ground.

PRESENTATION OF DRAFT COMMUNITY PLAN: Gregg Rice presented an overview of the Crest Forest Draft Community Countywide Plan. The County is looking for agencies to host meetings for public engagement.

UPDATE ON LAKE GREGORY REGIONAL PARKS: Manager Drew mailed letters to San Bernardino County Board of Supervisors, Rim of the World Parks and Recreation

District, Janice Rutherford and Lewis Murray informing them of the District's interest in Lake Gregory.

Manager Drew shared correspondence between Supervisor Rutherford and The California Parks Company expressing California Parks Company's interest in continued management of Lake Gregory Regional Park.

REVIEW AGREEMENT WITH RON VAN BLARCOM FOR GENERAL COUNSEL: The Board reviewed the current agreement with Attorney Ronald Van Blarcom for general counsel services. The agreement is for prepaid retainer of \$2,000 per month of up to 10 hours of provided service, plus a rate of \$250 for every hour in excess of the 10 hours per month. The agreement has worked well for everyone. On a motion by Director Farrell and a second by Director Davis, the Board unanimously approved the continuance of the agreement with Attorney Van Blarcom for an additional year.

REPORT ON WELL PROJECTS: Field Supervisor Steven Wood reported that Chamois Well is now online and producing at 10 gallons per minute. The well had 600 feet of casing replaced and gravel packed.

Assistant Manager Clanin reported that the Electra Well site cleared environmental. The old retaining wall at the site has been removed and replaced. The drilling pad is complete and the District is now waiting for the permit from the County.

PROGRESS REPORT ON LAKEVIEW MAIN REPLACEMENT PROJECT: Work has stopped on this project until the spring of 2018. Timeframe for completion will be 4 to 6 months after work resumes.

CONSIDER LEASE AGREEMENT FOR NEW XEROX COLOR COPIER: Assistant Manager Clanin reviewed the proposal for a new Xerox color copier with printer and four new desktop scanners. On a motion by Director Stone and a second by Director Davis the Board unanimously approved a 5-year lease of a Xerox WC7845 for \$249 per month, plus \$35 per month maintenance fee and the purchase of four desk top scanners.

REPORT ON JPIA LEADERSHIP ESSENTIALS COURSE: Assistant Manager Clanin reported that he has begun a one year program through ACWA. The course is a hand on interactive course and well worth the cost to the District.

REPORT ON ASSOCIATION OF CALIFORNIA WATER AGENCIES ELECTION RESULTS: Election results were reviewed with the Board. The Board expressed their disappointment to Director Farrell that he was not re-elected.

MANAGER'S REPORT: Assistant Manager Clanin reported that the roof at the District Office has been replaced and the Board Room remodel is complete. New office cubicles will be installed the weekend of October 21, 2017. The Hazard Mitigation Plan is still under review with Cal EPA and FEMA. Manager Drew is in the process of completing the mapping for the Tyler Incode software. Special District Risk Management Authority presented the District with the "President's Special

Acknowledgement Award” for no “paid” claims during the prior five consecutive program years in the Workers’ Compensation Program.

MONTHLY FINANCIAL AND INVESTMENT REPORTS: The audit report presentation will be made at the next Board meeting.

REQUEST FOR FUTURE AGENDA ITEMS: The following items were asked to be placed on next month’s agenda:

- Director Farrell’s report on his attendance of the September 18, 2017 ASBCSD Meeting.
- Possible contract between Retired General Manager and the District.
- Crest Forest Community Plan consideration and discussion.

Manager Drew thanked the Board for 32 wonderful years with the District. Unless for some reason there is a special meeting scheduled this will be Manager Drew’s last Board Meeting.

As there was no further business to discuss, the meeting was adjourned at 5:28 pm. The next meeting is adjourned to Tuesday, December 5, 2017 at 3:00 pm.