

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE
VILLAGE WATER DISTRICT**

August 15, 2023

CALL TO ORDER AND FLAG SALUTE: President Cory Hubbell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, August 15, 2023.

ROLL CALL: Present were President Cory Hubbell, Vice President William Barrera, Directors Steve Farrell, and Kenneth Stone.

Absent: Leslie Brister

Staff members present were Attorney Ronald Van Blarcom, Office Manager Josselyn Quine, Operations Manager David Sale, General Manager Thomas Weddle, and Mark Edelman with King Capital Investments joined the meeting at 3:15pm.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the July 2023 Regular Board Meeting. On a motion by Director Stone and a second by Director Farrell, the minutes for the July 18, 2023, meeting were approved with the following roll call vote:

AYES: Directors Barrera, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: Director Brister

ABSTAINED: None.

CASH DISBURSEMENTS:

The Board reviewed and discussed the cash disbursements for the month of July 2023. A few questions came up regarding this months' disbursements. Director Stone inquired about the payment to San Bernardino County in the amount of \$2,167.63. Office Manager Quine would look into this and report back.

On a motion by Director Stone and a second by Director Farrell, the cash disbursements for the month of July 2023, were approved with the following roll call vote:

AYES: Directors Barrera, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: Director Brister.

ABSTAINED: None.

PUBLIC COMMENTS:

None.

CONSIDER CUSTOMER REQUEST FOR ADJUSTMENT TO ACCOUNT BALANCE AND REMOVAL OF ALL LATE FEES; ERNEST HADNOT, ACCOUNT NO. 071-7447-00; 683 AROSA DR.

The District received a call from customer Ernest Hadnot requesting for all fees and charges to be removed from his account. After explaining the purpose of charges and late fees, Mr. Hadnot requested to have his service discontinued but stated his refusal to pay his account balance. Mr. Hadnot requested for the Board to review his account. Mr. Hadnot did not attend this meeting, resulting in the Board taking no action. It was requested for the District to send out a second letter and Discontinuation form to this customer.

UPDATE ON KING CAPITAL INVESTMENTS:

Mark Edelman explained to the Board how the investment sheet can show a negative value in an account that has a fixed interest rate. He explained the number reflected how the value of the investment would relate to the actual interest rate at that time. He assured the Board that it had no bearing on the District investments if they are held to term.

CONSIDER ATTENDANCE AT THE STATE OF THE COUNTY; SEPTEMBER 27, 2023; ONTARIO, CA:

After discussing this event, the Board has decided not to attend this event. No reportable action was taken.

CONSIDER ADOPTING RESOLUTION NO 502, AUTHORIZING GENERAL MANAGER TO FACILITATE CHANGES TO LINCOLN LIFE INSURANCE:

Our retired employees have a Life Insurance policy with Lincoln Life & Annuity Company of New York. This policy is not managed by the District but is owned by the District. One of our policy holders, retired employee, Donald Wagner, has requested the District give over ownership so he is able to continue managing and make payments towards his policy. When discussing the process with Lincoln Life, it was brought to our attention that Norman Hunt is the only person allowed to make any changes on the policy. To change the authorization, a District Resolution and an ownership change form completed by General Manager, Thomas Weddle, is required. As a request from the Board, the District will be sending a letter to all former employees with a current policy, giving them the same opportunity as Donald Wagner. After some discussion, the Board had adopted Resolution No. 502 with the following roll call vote:

AYES: Directors Barrera, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: Director Brister.

ABSTAINED: None.

CONSIDER ADOPTING RESOLUTION NO 503, CHANGING EXISTING PHASE OF THE WATER CONSERVATION PROGRAM:

On March 24, 2023, Governor Gavin Newsom eased drought restrictions by ending the 15% water conservation target, while continuing to encourage that we make conservation a way of life. With this restriction being lifted, the District has the ability to change our current conservation tier. Currently, the District is at Tier 1A, which allows for a basic allocation of 1,300 CF. A surcharge of 1.5 times the basic rate of \$5.10 for any consumption over 1,300 CF. There was general discussion amongst the Board members; weighing pros and cons of either staying at the current conservation phase or changing to Tier 1. Conservation tier 1A restricts the waste of potable water in the following ways: the washing of sidewalks and driveways, the loss of

water due to leaks on property for an extended period of time, running water to prevent frozen pipes during winter months, watering of any kind that creates runoff, and fountains that don't have a recirculating system. In conclusion, the Board decides to stay at our current conservation tier 1A and take no action at this time. No roll call vote needed.

MANAGER'S REPORT:

1. Update on District Projects:

Operations Manager Sale reported that Sam Crum came and installed the motor and pump at the Felsen Well. Edison contacted the District this week to inform us their work order to install the new panel was finished, and an invoice of all charges for this panel upgrade has been generated. We expect the panel to be upgraded soon.

Willow's pump has been rebuilt, tested and back online. The electrical has been replaced in Brookside damaged by a leak. Plumbing has been changed to eliminate the same problem in the future. A Neptune meter was installed, sampled, and is now back online.

The Wabern Pumphouse pump that was purchased, needed for the GPM with the addition of a second tank, was sent to us incorrectly. When we received the pump, we installed it and were only getting 75GPM. We needed a minimum of 130GPM. This was explained to the company along with the different factors such as head pressure that they needed to plug in. We have contacted them and they agreed there was an error. They want a site visit to get it correct this time.

Our asphalt repair list, from the last two years, is nearing completion. There were over 60 patches listed for repairs. We are now down to about 20 patches remaining.

TT Technologies company reached out to the District about their products. We invited them up to give us a demo. We were pleased to hear they have accounts with Big Bear, Victorville, and other local agencies. The company representative was able to provide a safer, cheaper, and more efficient way to pull our services when we have leaks. He was also able to provide us with a new boring tool. This is a lot safer than the hydraulic boring tool we have been using. They also service all their equipment, on-site during business hours within a day, in most circumstances.

It was reported that half of the tanks were cleaned and inspected. Only Saxon had issues. It was discovered that the roof would need to be replaced at the Saxon tank.

Ferguson Water Works has struggled to get water registers to us for the past six months. Because of this, we have increased our order from 60 to 100 registers to restock.

Brookside Well has been placed offline due to a meter gasket failure. All drywall at this pumphouse will need to be replaced.

2. Monthly Water Production Reports:

Water production and purchases were up for the month of July as can be expected. CLAWA purchases have been much less than in the prior two years. We expect this trend to continue as we get all our wells up and running producing more water. We purchased less water from Crestline-Lake Arrowhead Water Agency compared to the same month the prior year.

3. SDRMA News:

Of the four nominated candidates for the three director seats, Robert Swan from Groveland Community Services District, Sandy Seifert-Raffelson from Herlong Public Utility District, and Jesse Claypool from Honey Lake Valley Resource Conservation District were confirmed.

4. Potential Litigation:

Attorney Ron Van Blarcom informed the Board of litigation between McCormick and California Public Employees' Retirement System.

DIRECTOR'S REPORTS:

The Directors had nothing to report.

REQUESTS FOR FUTURE AGENDA ITEMS:

None

As there was no further business to discuss, the meeting was adjourned at 4:35 pm. The next meeting is scheduled for Tuesday, September 19, 2023. This meeting will be held in person at the District office.