

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE
VILLAGE WATER DISTRICT**

November 21, 2023

CALL TO ORDER AND FLAG SALUTE: Vice President William Barrara called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, November 21, 2023.

ROLL CALL: Present were Vice President William Barrara, Directors Farrell, Leslie Brister and Kenneth Stone.

Absent was President Hubbell.

Staff members present were Office Manager Josselyn Quine, Operations Manager David Sale, and General Manager Thomas Weddle.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the October 2023 Regular Board Meeting. Director Farrell asked for some corrections on the minutes to match the agenda. On a motion by Director Farrell and a second by Director Brister, the minutes for the October 17, 2023, meeting were approved with the following roll call vote:

AYES: Directors Barrera, Farrell, Brister and Stone.

NOES: None.

ABSENT: Hubbell.

ABSTAINED: None.

CASH DISBURSEMENTS:

The Board reviewed and discussed the cash disbursements for the month of October 2023.

After some clarification on Actuarial Retirement Consulting, HomeServe and Medical Reimbursements, a motion was made by Director Brister and a second by Director Farrell, the cash disbursements for the month of October 2023, were approved with the following roll call vote:

AYES: Directors Barrera, Farrell, Brister and Stone.

NOES: None.

ABSENT: Hubbell.

ABSTAINED: None.

PUBLIC COMMENTS:

None.

REGULAR SESSION:

CONSIDER CUSTOMERS REQUEST FOR ADJUSTMENT TO ACCOUNT BALANCE FOR REPAIRS; RICHARD CARRILLO, ACCOUNT NO. 012-6696-06; HIGHWAY 138.

Richard Carrillo did not appear at this months' Board Meeting. The Board has requested to move this item to January's meeting.

KING CAPITAL INVESTMENTS:

Manager Weddle informed the Board that moving money out of LAIF, and into a higher rate of return CDs would be advantageous to the District portfolio.

On a motion by Director Stone and a second by Director Farrell, the Board authorized Manager Weddle to move up to \$1,000,000 out of LAIF and for King Capital Advisors to invest in CDs with a higher rate of return than the District could currently get in LAIF:

AYES: Directors Barrera, Farrell, Brister and Stone.

NOES: None.

ABSENT: Hubbell.

ABSTAINED: None.

SNOW BLOWER ATTACHMENT:

Field Manager Sale informed the Board that the current snow blower was not working for the District and that it was necessary to purchase a new one that better suited the District needs. He also stated that we would evaluate if there was a market for the old attachment and send it to auction if possible.

On a motion by Director Farrell and a second by Director Brister, the Board approved the purchase of a new snow blower attachment for the price of \$14,450:

AYES: Directors Barrera, Farrell, Brister and Stone.

NOES: None.

ABSENT: Hubbell.

ABSTAINED: None.

MANAGER'S REPORT:

1. Field Maintenance:

The District has completed our flushing program for 2023.

We had TK Construction grind a 15'x 20' x 4". This was due to a main break we previously had. The County Roads Department reached out to us about this request. The cost was \$1,344.35. The cost of the planer attachment for the skid steer is \$37,566. We feel that as seldomly we need to have the asphalt ground down, that it is not cost effective to purchase this attachment; rather subcontract these out to TK Construction.

Felsen Pump building has been completed. It is now ready for the VLT drive and filter to be installed so we can use the new pump. We expect the drive to be in any day now. We have received the Wabern pump. This will require us to upgrade the 2" pipe that goes to the main, to a 3" pipe. This will give us the additional needed volume. Because we don't currently have the capability to pump the demand up to Zurich tanks, we rely solely on CLAWA. This new pump will alleviate the need to purchase CLAWA water in

the Mile High zone. We anticipate that in the first month of service, it will have paid for itself two times over.

2. Monthly Financial and Investment Reports:

3. Water Report:

We have switched to using monthly consumption vs the billing consumption we have been using to evaluate the usage verses the production and purchased water. One half of our billing is from the 15th of the month to the 15th. We are hoping that by comparing everything on a month-to-month basis, we can eliminate some of the anomalies that we have been experiencing. We have also started including all waters consumed regardless of category for total consumption. This seems to have lessened the unaccounted or losses. The residential consumption parameters have stayed the same. The District continues to save money by producing much more water verses what we have purchased.

The field staff have been diligent in getting their needed certifications. This includes licensing for the equipment.

DIRECTORS REPORTS:

2. Director's reports: Nothing to report.

3. Requests for Future Agenda Items. Add customer Richard Carrillo to January's Board Meeting.

EXECUTIVE SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Pursuant to Government Code Section 54957(b)

Title: General Manager

The Board went into Executive session at 4:37 pm to discuss the performance of General Manager Weddle.

EXECUTIVE SESSION ACTIONS:

Upon returning from closed session at 5:27 pm,

And on a motion by Director Stone and a second by Director Brister, the Board approved an 8% increase for Manager Weddle effective November 21, 2023:

As there was no further business to discuss, the meeting was adjourned at 5:28 pm. The next meeting is scheduled for Tuesday, January 16, 2024. This meeting will be held in person at the District office.