

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

AUGUST 20, 2019

CALL TO ORDER AND FLAG SALUTE: President Bracher-Griffin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm., on Tuesday, August 20, 2019, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher-Griffin, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Leslie Brister.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Farrell and a second by Director Brister, the Board unanimously approved the minutes of the Adjourned Regular Meeting of June 25, 2019 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of June and July 2019. On a motion by Director Stone and a second by Director Farrell the cash disbursements for the month of June 2019 were unanimously approved. On a motion by Director Stone and a second by Director Kinzel the cash disbursements for the month of July 2019 were unanimously approved.

PUBLIC COMMENTS: None.

REPORT ON CSDA's 2019 SPECIAL DISTRICTS LEADERSHIP ACADEMY, JULY 8-10, 2019, MONTEREY, CA: Director Farrell provided a written report to the Board on his attendance at the Special Districts Leadership Foundation Academy. There was general discussion regarding the report.

CONSIDER DCU UPGRADE TO ACLARA METER READING SYSTEM: The District has utilized the Aclara 3G Fixed Network Meter Reading System since 2010. Verizon Wireless Communications is retiring its CDMA (Code Division Multiple Access) 3G Network at the end of 2019. Due to this discontinuance of service, it will be necessary for the District to upgrade the current Data Collector Units (DCUs) to 4G/LTE. The quote from Aclara is \$2,250 per DCU for a total cost of \$18,000. The District budgeted \$40,000 for this upgrade.

On a motion by Director Farrell and a second by Director Stone the Board unanimously approved the retrofit of the District's Data Collector Units to the Verizon 4G/LTE in the amount of \$18,000.

APPROVE PURCHASE OF USED HAMM HD 12 ASPHALT ROLLER: The District currently has a 1993 Case Asphalt Roller which is inoperable due to electrical issues and extreme wear. District staff has been temporarily renting a used Hamm HD 12

Asphalt Roller from RDO Equipment. The rental equipment is ideal for the District needs, has low operating hours and is in excellent condition. RDO Equipment has quoted the District \$23,900 for the purchase of the rental unit with \$1,800 applied for the one month rental already paid by the District. The District budgeted \$50,000 for the purchase of a new asphalt roller.

On a motion by Director Brister and a second by Director Kinzel, the Board unanimously approved the purchase of the 2015 Hamm HD 12VV Asphalt Roller; serial #H2300542 for \$23,812.75, sales tax included.

DECLARE 1993 CASE ASPHALT ROLLER AS SURPLUS EQUIPMENT: With the purchase of the new 2015 Hamm Asphalt Roller, it is the opinion of District staff that it would be in the better interest of the District to declare the 1993 Case Roller as surplus equipment instead of paying for extensive repairs.

On a motion by Director Farrell and a second by Director Kinzel, the Board unanimously approved the 1993 Case Asphalt Roller as surplus district property and authorized staff to proceed with the sale or scrap disposal of the equipment.

REVIEW DISTRICT VEHICLE AND EQUIPMENT REPLACEMENT SCHEDULE: Manager Clanin reviewed with the Board the District's vehicle replacement schedule. There was general discussion about the schedule and the Board requested an updated schedule be presented each year at budget review time.

CONSIDER ATTENDANCE AT JPIA/ACWA FALL CONFERENCES, DECEMBER 2-6, 2019; SAN DIEGO, CA: The ACWA and ACWA/JPIA Fall Conferences are scheduled to be held during the week of December 2, 2019 in San Diego, California. On a motion by Director Stone and a second by Director Kinzel, the Board unanimously approved the attendance of these conferences for the General Manager and any Directors desiring to attend. Director Farrell as well as General Manager Clanin will be attending the conference(s). Director Kinzel is also interested in attending.

CONSIDER ACWA REGION 9 BOARD BALLOT: The Board reviewed the Region 9 Board Ballot for the Association of California Water Agencies (ACWA). After discussion the Board made the decision to make individual nominations rather than nominating the Committee's recommended slate.

On a motion by Director Farrell and a second by Director Kinzel the Board approved the following nominations for the ACWA Region 9 Board Ballot by a vote of four to one with Director Stone voting No:

- Chair – Phil Rosentrater
- Vice Chair – Luis Cetina
- Candidates for Board Members – Luis Cetina, Joseph Kuebler, James Morales Jr, G. Patrick O'Dowd and Phil Rosentrater

MANAGER'S REPORT: Manager Clanin reported the District is now able to accept all forms of payment, including credit, debit, electronic checks, Apple Pay, Google Pay, Samsung Pay and by telephone or through the District website.

Manager Clanin attended an Incorporate Lake Gregory Committee meeting at San Moritz Lodge. Bob Kinzel made a presentation emphasizing the importance of recreation facilities and ways to fund them. A report by the Sheriff's Department on proposed law enforcement coverage was also made. The proposal to incorporate is currently being withdrawn as California Assembly Bill 818 which returns vehicle registration fees back to incorporated cities in the form of property tax revenue must pass to make cityhood feasible.

Manager Clanin reported Electra well has been thoroughly flushed and the Gross Alpha contaminant has remained well over acceptable levels.

Manager Clanin reported Simple Solutions will begin the remaining office upgrades in September. This will include resurfacing the remaining counters, tables and desks.

Manager Clanin congratulated Director Bracher on her recent marriage to Bill Griffin.

DIRECTOR'S REPORTS: Director Farrell informed the Board of the Association of the San Bernardino County Special Districts dinner meeting being hosted by Best Best & Krieger on September 16, 2019.

Robert Kinzel has filled the Second Supervisorial District vacant seat of the San Bernardino County Regional Parks Advisory Commission.

FUTURE AGENDA ITEMS: Consider changing the October 15, 2019 Board meeting to October 22, 2019.

As there was no further business to discuss, the meeting was adjourned at 04:31 pm.

The next meeting is scheduled for Tuesday, September 17, 2019 at 3:00 pm.