

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE
VILLAGE WATER DISTRICT**

January 21, 2025

CALL TO ORDER AND FLAG SALUTE: President Cory Hubbell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, January 21, 2025.

ROLL CALL: Present were President Cory Hubbell, Vice President William Barrera, Director Steve Farrell.

Absent: Directors Kenneth Stone and Leslie Brister.

Staff members present were Operations Manager David Sale, General Manager Thomas Weddle, Office Manager Josselyn Quine and District Counsel Ronald Van Blarcom.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the November 2024 Regular Board Meeting. On a motion by Director Farrell and a second by Director Barrera, the minutes for the November 19, 2024, meeting were approved with the following vote:

AYES: Directors Barrera, Hubbell, and Farrell.

NOES: None.

ABSENT: Director Stone and Brister.

ABSTAINED: None.

CASH DISBURSEMENTS:

After some general discussion about the cash disbursements, there was a question regarding the payment made to Tyler Technologies. Office Manager Quine explained this is payment for our annual agreement with Tyler Technologies, which is our billing software. On a motion made by Director Barrera and a second by Director Farrell, the cash disbursements for the months of November and December 2024 were approved with the following vote:

AYES: Directors Barrera, Hubbell, and Farrell.

NOES: None.

ABSENT: Director Stone and Brister.

ABSTAINED: None.

MONTHLY FINANCIALS:

The Board reviewed and discussed the monthly financials for November and December 2024.

PUBLIC COMMENTS:

None.

REGULAR SESSION:

DISCUSS FORM 700 FOR DIRECTORS

Office Manager Quine gave each of the Board Members a Form 700 to bill out and turn back in. Directors can go to www.fppc.ca.gov to fill out Form 700 online. If a Director chooses to fill out the form online, the form must still be printed, signed, and returned to the District. The Deadline is April 1, 2025.

CONSIDER REORGANIZATION OF THE BOARD OF DIRECTORS

During the March 2024 Regular Board meeting, it was decided to reorganize the Board of Directors every 2 years, in January, after an election year. With the Reorganization of the Board of Directors presented, there were new nominations. On a nomination by President Hubbell, and a second by Director Barrera, Director Farrell was nominated as Board President. Director Farrell accepted the nomination and was appointed as the President of the Board with the following roll call vote:

AYES: Directors Barrera, Hubbell, and Farrell.

NOES: None.

ABSENT: Director Stone and Brister.

ABSTAINED: None.

Manager Weddle then asked for nominees for the Vice President of the Board. On a nomination by Director President Hubbell and a second by Director Barrera, Director Barrera was nominated for Board Vice President. Director Barrera accepted the nomination and was confirmed as the Board Vice President. With keeping Manager Weddle as Board Secretary, the Board approved the changes with the following roll call vote:

AYES: Directors Barrera, Hubbell, and Farrell.

NOES: None.

ABSENT: Director Stone and Brister.

ABSTAINED: None.

CONSIDER ATTENDANCE AT THE SPRING ACWA 2025 CONFERENCE & EXPO, MAY 13-15, 2025: MONTEREY, CA

After general discussion and a motion by Director Farrell and a second by Director Hubbell, the attendance was approved for Board Members and Staff to attend the conference with the following roll call vote:

AYES: Directors Barrera, Hubbell, and Farrell.

NOES: None.

ABSENT: Director Stone and Brister.

ABSTAINED: None.

MANAGER'S REPORT:

Field Maintenance – Manager David Sale reported that the old 500-gallon poly tank at

Willow well was removed. It was replaced with the larger 1500-gallon poly tank from Cypress since it was no longer in use. It has been brought to our attention that our booster pumps need about 5psi of head pressure to operate smoothly. We built a three' square tank pad with block and concrete. We filled in and compacted each foot inside with dirt. We placed the tank on top of it and are now just waiting for the pump to arrive. We are hoping to get around 40gpm out of it. This could mean savings of \$9,000 a month for the District by not having to buy as much CLAWA water.

VOE school meter had a bad low flow measuring chamber, so it was replaced.

It was decided that all well meters will be replaced with ultra sonic meters. This is because they have no moving parts and do not slow down over time and will provide more accuracy.

After some testing, It was determined that the Electra Well could tie into the Jewel Well with no adverse effects to either zone. This will provide around 30gpm in a zone that will offset the need to purchase this water from CLAWA, which will save close to \$6,750 a month.

Office Manager – Manager Quine has looked into a Consumer Driven Health Plan (CDHP) and Health Savings Accounts (HSA) that would be provided by our current insurance company, ACWA JPIA. A CDHP has lower monthly premiums for enrollees and allows for an HSA account to cover medical deductibles. The hopes of also having an HSA account would be to offset the deductibles and out-of-pocket expenses. Lower premiums in turn create higher out-of-pocket expenses and deductibles. As a District, we could increase the monthly maximums contributed towards monthly premiums on behalf of employees, and direct that increase towards contributions to employee HSA accounts. The District will need to add a CDHP option by June or July for the 2026 Open Enrollment. More information will come in the following months.

General Manager –

Fact Sheet: Toxicity Assessment for PFBS. The District is currently at non-detect levels.

Valley View Meters. Manager Weddle reported that he spoke to the State. There are two new people heading up the consolidation of Valley View Park Mutual Water Company and Crestline Village Water District. They unfortunately had little knowledge of any progress that had been made over the prior 15 months. They discussed the need for a feasibility study of which we informed them that process has already been started. There are two options for consolidation.

Voluntary: CVWD willingly accepts the State recommendation for consolidation with incentives.

Involuntary: CVWD tells the State they do not want to consolidate and the Stated forces the issue and CVWD loses any incentives.

Currently, due to CVWD keeping VVPMWC solvent and running, it has slowed down the urgency from the State's side.

DWR Population Numbers. Manager Weddle spoke to the Department of Drinking Water for the State and enquired about data they are using for the Crestline population. They stated that all data they are using comes from the reporting submitted by an entity. They are currently using 11,650 for our population.

Rate Structure. We intend to use Webb to evaluate our current rates and the sustainability of the District at this current Structure. We will report on this in February or March.

MONTHLY WATER PRODUCTION REPORTS:

Manager Weddle informed the Board that the population numbers used in reporting gallon per capita use would be 11,650 to be consistent with what the State is currently using for the Crestline population.

DIRECTORS' REPORTS:

1. Director's reports: President Hubbell reported on his experience at the Fall ACWA Conference & Expo.
2. Requests for Future Agenda Items:
3. Staff Items: No other items

As there was no further business to discuss, the meeting was adjourned at 4:44 pm. The next meeting date is February 18, 2025. This meeting will be held in person at the District office at 3pm.